ASCC Assessment Panel

Approved Minutes

Monday October 31, 2016 3:00pm-4:30pm

110 Denney Hall

ATTENDEES: Hawkins, Hogle, King, Krissek, Nini, Vaessin

Agenda:

1. Approval of 10-3-16 Minutes
	* Vaessin, Nini, unanimously approved
2. Course-set report reviews
	* **Statistics GE departmental report**
		+ Provided both direct and indirect measures.
		+ Assessed 5 courses.
		+ Achieved the criteria set.
		+ Stats 1350 has an online version and in-person version of the course. Both offerings were assessed. Students in the online version of the course scored higher than those that took the course on campus.
		+ Regional campus students consistently scored lower but still met the criteria for successful achievement of the expected learning outcomes.
		+ Next steps include more coordination between the Columbus campus and regional campuses.
	* **Political Science 1100**
		+ Data was not provided as requested
			- No data from the Columbus campus was included.
			- Only 27 students were indirectly assessed on the Columbus campus from one section. Assessment should be more inclusive.
		+ For the next steps, very little detail was provided.
		+ No standard instrument was used by all of the instructors. They will begin a discussion on developing one assessment tool to use.
		+ Must collect data specifically aligned to the GE expected learning outcomes of the GE category and should be standardized across all of the offerings.
		+ The unit needs to develop a GE assessment plan to submit by Summer 2017 and implement the following academic year to provide another report by Summer 2018.
	* **EEOB 2520**
		+ Columbus and regional campuses were assessed. However, only one GE expected learning outcome was assessed with direct measures.
		+ Direct assessment measures
			- Columbus campus used pre & post tests.
			- Mansfield campus used embedded questions.
		+ The indirect method used was a student survey.
		+ Only the syllabus for Mansfield campus was provided.
		+ Provided criteria for successful achievement.
		+ The unit needs to develop a GE assessment plan to include direct methods for *all* expected learning outcomes to submit by Summer 2017 and implement the following academic year to provide another report by Summer 2018.
	* **Mathematics department report**
		+ The criteria for successful achievement was provided but not met.
		+ Direct methods used were exam questions.
			- Panel concern: instead of evaluating each question aligned to the GE expected learning outcome, evaluation was done per page and does not appear to have generated data only related to the GE elos.
			- For Math 1151, one question was used to assess all 3 GE elos. The department needs to come up with at least one question per elo.
		+ The unit needs to develop a GE assessment plan to submit by Summer 2017 and implement the following academic year to provide another report by Summer 2018.
	* **Geography 2750**
		+ Pre and post questionnaires were used and the presentation of the data was well done.
			- In the future it would be beneficial for the data to be separated by campus offering and delivery method and include whether or not the assessment was standardized across all offerings.
		+ Multiple campuses and the online version of the course were assessed.
		+ The expected level of student achievement was set and achieved.
		+ Closing the loop was sufficient.
		+ Would have been useful for the department to provide how they determined the number of students to assess based on enrollment (251 students were assessed).
		+ Met with instructors to evaluate the GE elos. It’s clear that they took this seriously.
	* Assessment Plans
		+ Most high-enrollment GE courses do not have GE assessment plans already in place.
		+ It would help streamline the process and make the data collection and reporting process more successful if an assessment plan was first developed and approved.
		+ Rather than requesting a GE assessment report from the next course-set, the Assessment Panel will now request an assessment *plan* be submitted for the Panel to review and approve. Then the unit will be asked to move forward with the data collection and reporting process.
			- The assessment plan should clearly state if the assessment methods are standardized across regional campuses and online delivery methods as well as the expected level of achievement and justification for the level set.
		+ The Assessment Panel Chairs should meet with the units by the first two weeks of Spring semester to make the request for the fully developed assessment plan.